

The Swan Valley Sporting and Community Club Inc. By Laws



Adopted as per Section 16.1(b)(xv) of The Club's Rules of Association.
Defined terms & Sections refer to The Club's Rules of Association

1. Election of office bearers

- 1.1. With reference to Section 13.2(a)(i) the approved ballot paper is included in annexure A.

2. Powers of the Committee

- 2.1. As per Section 16.1(b) the committee shall have power to do the following things:
 - 2.1(a) with reference to Section 16.1 (b)(i) up to the value of \$1,000,000 with the following exceptions which may not be disposed of unless passed by a Special Resolution at a General Meeting;
 - 2.1 (a) (i) Land & Building at 766 Great Northern Highway (The Club premises);
 - 2.1 (a) (ii) NBN Tower and related Lease(s);
 - 2.1 (a) (iii) Joeys Diner Land & Building and related Lease(s);
 - 2.1(b) with reference to Section 16.1 (b)(iii) up to the value of \$100,000
 - 2.1(c) with reference to Section 16.1 (b)(xiii) up to the value of \$1,000,000.
 - 2.1(d) with reference to Section 16.1 (b)(xiv) up to the value of \$1,000,000.
 - 2.1(e) with reference to Section 16.1 (b)(xix) up to the value of \$1,000,000.
- 2.2. The individual roles of the respective committee shall be as per the functional structure updated yearly.
- 2.3. The committee shall also set the functional structure for administration, finance and operations for bar & ground staff.

3. Membership Applications

- 3.1. Shall be made only on the approved membership application Form.
- 3.2. All required information on the membership application form must be supplied.
- 3.3. The approved membership application form is included in annexure B

4. Treasurer

- 4.1. As per section 20.1(f) & 20.1(g) financial statements must be prepared under the requirements of the association incorporation act 2015 summaries in annexure C.

5. Code of Conduct

- 5.1. The Committee shall assess and update the Club's Code of Conduct yearly.
- 5.2. Members will be notified of changes via the Club notice board and/or website, social media etc.
- 5.3. The approved code of conduct is included in annexure D.

6. Drugs and Alcohol

- 6.1. The right of members to consume alcohol or take other drugs socially is acknowledged, however it is inappropriate to do so at the club as it places others at risk of harm and brings the club and it's 'family friendly' environment into disrepute. Therefore, the club reserves the right to take action if a member is:
 - 6.1(a) affected by alcohol or other drugs, so as to endanger their own safety or the safety of any other person in the during the course of a match or social club function;
 - 6.1(b) found in the possession of drugs or unauthorised drug use equipment on the club premises; or
 - 6.1(c) Known to be acknowledging significant use or involvement in production of illegal drugs or alcohol via friendship groups, social media, playing groups or family.
- 6.2. Should these issues be brought to the attention any of the club Committee members the club may take the following action, enacted by any member of the Committee after appropriate and confidential discussion:
 - 6.2(a) immediately approach the member to discuss the issue and its implications
 - 6.2(b) suspend the member from matches or club functions where appropriate until the matter is resolved to the satisfaction of the committee
 - 6.2(c) remove the member from club functions if they pose a risk to themselves or others.
 - 6.2(d) immediately contact emergency services if there is suspicion of a drug overdose at any club function
 - 6.2(e) counsel the member internally regarding their use of alcohol or drugs
 - 6.2(f) refer the member to appropriate organisations to address the misuse or abuse of illicit substances;

6.3. The club reserves the right to search its premises for illicit drugs and confiscate the substance in question.

7. Club Property

- 7.1. As per Section 17.11 a person that ceases to be a member of the committee must return the following to the president:
 - 7.1(a) All keys to the premises;
 - 7.1(b) All passwords for the security system, computer system, point of sale, social media sites etc;
 - 7.1(c) All papers relating to committee meetings and matters;
 - 7.1(d) Any other items, records or passwords the president deems necessary.
- 7.2. As per Section 17.11 be removed from access to any cloud based or system-based document management system such as drop box, one drive etc.

8. Club colours

- 8.1. The Club colours are bottle green and white.
- 8.2. Respective divisions playing uniforms shall incorporate these colours.
- 8.3. Respective divisions playing uniform design must be approved by the committee.